

## **Required qualifications for Subsequent DVR VR Service Contracts**

### **How does a contractor receive a subsequent VR service contract after completing their initial VR service contract?**

- (1) To receive subsequent VR service contracts, a contractor must respond to each RFQ by submitting a proposal showing that they:
  - (a) Continue to meet all uniform VR service contract qualifications;
  - (b) Have met DVR's performance standards established in the prior VR service contract;
  - (c) Meet the additional qualifications for each VR service to be offered.
- (2) Contractors that have been granted an initial VR service contract between RFQs have two years from the effective date of their initial VR service contract to meet the additional qualifications outlined in this chapter. If the contractor fails to provide documentation of conformance to the additional qualifications within two years from the effective date of the initial contract, DVR may terminate the existing VR service contract with ten days notice to the contractor

### **What are the additional qualifications for vocational evaluation services contracts?**

- (1) Individuals or organizations providing brief vocational assessment and/or comprehensive vocational evaluation services must maintain conformance to all uniform VR service contract qualifications and be:
  - (a) Qualified as a certified vocational evaluator (CVE) by the Commission on Certification of Work Adjustment and Vocational Evaluation Specialists (CCWAVES); or
  - (b) Accredited in Comprehensive Vocational Evaluation Services by CARF - The Rehabilitation Accreditation Commission; or
  - (c) Hold a current certification as a certified rehabilitation counselor (CRC) by the Commission of Rehabilitation Counselor Certification (CRCC) and have successfully completed three graduate level courses, from an accredited college or university, in vocational evaluation; standardized assessment; psychological testing and measurement; or any combination of the above mentioned coursework.

(2) Individuals or organizations providing situational assessment services must maintain conformance to all uniform VR service contract qualifications, and be:

(a) Qualified as a Certified Vocational Evaluator (CVE) by the Commission on Certification of Work Adjustment and Vocational Evaluation Specialists (CCWAVES); or

(b) Accredited in employment planning services by CARF - The Rehabilitation Accreditation Commission; or

(c) Licensed in employment services by the Department of Social and Health Services (DSHS) / Mental Health Division (MHD); or

(d) Certified by the International Center for Clubhouse Development (ICCD); or

(e) Hold a current certification as a certified rehabilitation counselor (CRC) by the Commission of Rehabilitation Counselor Certification (CRCC) and have successfully completed three graduate level courses, from an accredited college or university, in vocational evaluation; standardized assessment; psychological testing and measurement; or any combination of the above mentioned coursework.

**What are the additional qualifications for job placement / retention services contracts?**

(1) Organizations that provide any job placement / retention services must maintain conformance to all uniform VR service contract qualifications.

(2) There are no additional qualifications for organizations that provide general job placement / retention services.

(3) Organizations that provide Levels 1 or 2 specialized job placement / retention services must also be:

(a) Accredited in community employment services by CARF - The Rehabilitation Accreditation Commission; or

(b) Licensed in employment services by the Department of Social and Health Services (DSHS) / Mental Health Division (MHD); or

(c) Certified by the International Center for Clubhouse Development (ICCD).

**What are the additional qualifications for a transitional employment services contract?**

Organizations that provide transitional employment services contracts must:

- (1) Maintain conformance to all uniform VR service contract qualifications; and
- (2) Be certified by the International Center for Clubhouse Development (ICCD).

**Information regarding any of the above mentioned accreditation, certification, and/or licensing organizations can be obtained by calling DVR at (360) 438-8045 or by contacting the organization(s) directly via the following telephone numbers and/or E-mail addresses:**

- **CARF - The Rehabilitation Accreditation Commission**

Telephone: (520) 325-1044  
E-mail: [www.carf.org](http://www.carf.org)

- **Commission on Certification of Work Adjustment and Vocational Evaluation Specialists (CCWAVES)**

Telephone: (847) 342-1796  
E-mail: [www.ccwaves.org](http://www.ccwaves.org)

- **Commission of Rehabilitation Counselor Certification (CRCC)**

Telephone: (847) 394-2104  
E-mail: [www.crc certification.com](http://www.crc certification.com)

- **International Center for Clubhouse Development (ICCD)**

Telephone: (212) 582-0343  
E-Mail: [www.iccd.org](http://www.iccd.org)

- **Information on licensure by the Department of Social and Health Services (DSHS) / Mental Health Division (MHD)** is available in Chapter 388-865 WAC which can be accessed at: [www.leg.wa.gov/wac](http://www.leg.wa.gov/wac)

**You may also contact MHD directly at:**

Telephone: (360) 902-0788  
E-Mail: [www.bakertl@dshs.wa.gov](mailto:www.bakertl@dshs.wa.gov)